

Emblem Academy PTA
Fall Festival Boutique
Friday, October 25, 2019
5pm - 8pm
Vendor Application

Please Note: This Application is Double Sided

Company Name (if applicable): _____

Contact Person: _____

Address: _____

Phone #: _____ Email: _____

Please give a brief description of the type of craft /product to be sold: (If you are a representative for a certain product or line you must disclose it here to avoid duplication of vendors). Please specify if your item is handmade.

Please check appropriate box:

Returning Vendor _____ New Vendor _____
Booth Space _____ Banner Space _____

*Booth Fee: \$25.00 **Non-Refundable**
(You are paying for a 6ft. table space ONLY)

*Banner Fee: \$25 **Non - Refundable**
(You are paying for a Banner space ONLY)

* You must provide your own 6ft. table and chair(s).

*Space is limited. Vendor's accepted on a first come first serve basis.

- * No duplication of vendors accepted. (That is no two of the same company)
- * All vendors must provide vendor insurance if you work for a company. Per Saugus Union School District Policy (Example: Pampered Chef, Avon, Princess House, etc.)
- *All vendor applications **MUST** be turned into the office no later than **Friday, September 20, 2019 at 3pm.**
- * If accepted as a vendor you will receive a confirmation email and instructions.
- * Event begins at 5pm and ends at 8pm. Set up time is 3:30pm. Your booth must remain set up until 8pm.
- *This event will take place **INDOORS** in the MPR.
- * Please turn in your check with this application to reserve your space.
- * If you are not accepted as a vendor, your check will be returned to you.
- * Make checks payable to Emblem Academy PTA.
- * Smoking is **NOT** permitted on school grounds.
- * Emblem Academy and Emblem Academy PTA are not responsible for any lost, stolen or damaged items during this event.

I have read and agree to abide by the rules/guidelines above.

Signature

Date

Any questions, please contact Marlene Keeton, Boutique Coordinator.
maraqi@sbcglobal.net